



TERMS OF REFERENCE – PANEL OF REGISTERED VALUERS

Merchant Finance Pte Limited (MFL) is a licensed Credit Institution in Fiji specializing in asset financing, personal loans and investment products.

MFL invites **Expressions of Interest (EOI)** from reputable and professional Registered Valuers in Fiji to be appointed to its Panel of Valuers for the provision of valuation services to MFL.

Selected professional Registered Valuers will be appointed to the panel for a period of two (2) years. No commitment of any kind, contractual or otherwise shall exist unless and until a Service Level Agreement has been executed between MFL and the successful applicant(s).

Firms are required to submit their proposal with the following information:

1. Background information containing the Company profile, number of Registered Valuers, curriculum vitae of its Registered Valuers, geographic coverage, year founded, location of offices, and experience;
2. The Valuer must have at least a minimum of 10 years' experience and registered with the Valuers Registration Board (a copy of the certificate to be provided);
3. Have extensive knowledge and experience with the Fijian properties market mainly Residential; Commercial, Industrial and Tourism type properties including agricultural farms;
4. Must provide a valid copy of the following:
 - a. Digital reregistration certificate for 2021 (certified copy of this would suffice);
 - b. Fiji National Provident Fund (FNPF) - Compliance Certificate (latest copy);
 - c. Tax Compliance Certificate (latest copy); and
 - d. Tax Identification Number confirmation letter.
5. Holds a current and adequate professional indemnity Insurance Cover of not less than \$1.5million;
6. Provide at least 3 written references from reputable organizations or individuals who have utilized your valuation services in the last 3 years;
7. A schedule of property valuation services with turn-around time;

Written EOI's are to be sent in a sealed envelope marked "**EOI – Panel of Registered Valuers**" and addressed to:

The Chairperson
FHL Group Tender Committee
Fijian Holdings Limited
Level 7, Ra Marama House
91 Gordon Street
PO Box 2110, Government Buildings
Suva

OR

Email: tender@fijianholdings.com.fj

MFL will review all **Expressions of Interest** received and successful appointees will be notified in writing.

The Expressions of Interest closes at **5pm Tuesday, 28 February 2023.**